



Supervisor Talking Points

- **As a group discuss the following:**
 - Review the hot work requirements/program for welding, cutting, etc. at the facility.
 - Review the process for issuing hot work permits to contractors and monitoring their hot work activities.
 - Review the process for obtaining/filing hot work permits.
 - Review the fire watch requirements in place at your facility (time frame, final check-up, etc.)
 - Review fire extinguisher classifications and locations at the facility.
 - Review PASS (Pull, Aim, Squeeze, Sweep) technique for using a fire extinguisher.
 - Review evacuation procedures for the facility to include:
 - Roles/responsibilities
 - Evacuation points
 - Emergency phone numbers
 - Utility-shut-off locations, etc.
 - Review the company's no smoking policy.